

# Bethlehem Funeral Policies

## Bethlehem members

- Please call the church and leave message for the pastor or call the pastor directly for all funerals first. Please do not make any arrangements at the funeral home, 1) until you have completed the questionnaire and questionnaire have been given and approved by pastor (Speaking with other staff or ministers is not appropriate). Order of Service should be approved before printing of program and before it is submitted to funeral home for printing.
- A questionnaire must be completed by the main contact person serving as the representative of the Family, (This must be done after a date and time has been approved by Pastor). We prefer to work with only one representative.
- It is the church secretary and the deacon ministry responsibility to contact ministries for service; not a family representative or a ministry leader.
- Only gospel music can be played in the sanctuary.
- There is no cost for members of Bethlehem and their spouses (even if the spouse is a nonmember), also children under the age of 18. If over 18 the children must meet the requirements of an active member.
- All Eulogies will be performed by the pastor or a minister designated by the pastor.
- **There will be no crowning performed at any services at Bethlehem, so please alert Funeral Home when making arrangements.**
- If the repass is at Bethlehem, and the deceased is a member, the church is obligated to feed the family. If the repass is off site, Bethlehem is not obligated to supply service or food, however, will contribute dishes.
- Resolutions for nonmembers are ONLY submitted for the immediate family. (mother, father, sister, brother, children, and grandparents)

## Non- Bethlehem members

- There is a cost of \$860.00 (Must be paid in advance of the services). Cost is subject to change based on family questionnaire and family need of services. (programs, additional security, etc.)
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- **Mp4 and etc. to be played at service must be submitted to church 48 hours before services. Please be considerate that these pictures should honor God as well as the life and legacy of the person.**
- If repass is at Bethlehem and the deceased is not a member, there will be an additional cost for Bethlehem to provide food and serve.
- **There will be no crowning of the deceased during the services.**